



MUST BE COMPLETED AND RETURNED NO LATER THAN MONDAY 10:00AM TO:
Tel: 01603 618849 • 01473 565050 • office@corerecruiter.co.uk

	First Name	Middle Name	Last Name	
Employees Address				
Week Ending	Job Title	I consent that the information I have given you can be passed to the client		Signature
/ /	_____			

DAY	DATE	HOURS TO BE PAID (Breaks have been deducted)
Monday	/ /	
Tuesday	/ /	
Wednesday	/ /	
Thursday	/ /	
Friday	/ /	
Saturday	/ /	
Sunday	/ /	

TOTAL HOURS TO BE PAID	
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Company _____ Site _____

Invoice Address _____

Total hours in words _____

Client Signature	Print Name	Date	Position
	_____	/ /	_____



I CONFIRM THE HOURS WORKED AND AGREE THE WORK HAS BEEN CARRIED OUT TO MY SATISFACTION, IN ACCORDANCE WITH THE TERMS AND CONDITIONS.
I HEREBY CERTIFY THAT THE ABOVE HOURS ARE A CORRECT RECORD OF THE HOURS WORKED BY THE TEMPORARY WORKER ARE NON NEGOTIABLE.
I UNDERSTAND IT IS MY RESPONSIBILITY TO DEDUCT BREAKS AND THAT THESE HOURS WILL BE USED TO CALCULATE THE INVOICE CHARGE.
I ALSO CONFIRM AND ACCEPT THE CURRENT TERMS AND CONDITIONS FOR THE INTRODUCTION AND SUPPLY OF STAFF BY CORE, COPIES ARE AVAILABLE UPON REQUEST.

